





# BURIGANGA EQUITY MANAGEMENT LIMITED

PARTICULARS OF AUTHORIZED PERSON (IF ANY)				
Full Name (in block letters):				
Father's/Husband's Name:			Recent Photograph of Authorized Person	
Mother's Name:				
Address:				
Phone:	Fax:			
Mobile:	E-mail:		Signature of the Authorized Person with date	
PARTICULARS OF NOMINEE				
Particulars:	Nominee 1	Nominee 2		
Name & Address:			Photograph of Nominee 1	Photograph of Nominee 2
Date of Birth:				
Relation:				
Share(%)				
If nominee is minor, name and relationship of legal guardian:			Signature of Nominee 1 or Legal Guardian	Signature of Nominee 2 or Legal Guardian
<b>Whether the Customer(s) is / are an Officer or Director of any Stock Exchange / Listed Company?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>				
If yes, please fill up the following particulars				
Name & Address of the Stock Exchange / Listed Company			Relationship	
I/We the undersigned person(s) whose particulars are given above request you to register me/us as a Customer under the <b>Buriganga Equity Management Limited</b> I/We confirm that the information furnished above are true and if anything wrong I/we shall be held responsible for that.				
<div style="border: 1px solid black; width: 100%; height: 30px; margin-bottom: 5px;"></div> Signature of Principal Applicant with date			<div style="border: 1px solid black; width: 100%; height: 30px; margin-bottom: 5px;"></div> Signature of Joint Applicant with date	
PARTICULARS OF INTRODUCER				
Account No. (if any)		I certify that I have known..... .....for the past.....Years and confirm his/her/their signature, occupation, address and other particulars elsewhere in the application.		
Name & Address:				
Contact No :				
			<div style="border: 1px solid black; width: 100%; height: 30px; margin-bottom: 5px;"></div> Signature of Joint Introduce with date	
For Official Use Only				
A/C Open Date		Account No.		
Account may be opened				
<div style="border: 1px solid black; width: 100%; height: 30px; margin-bottom: 5px;"></div> Checked by		<div style="border: 1px solid black; width: 100%; height: 30px; margin-bottom: 5px;"></div> Recommended by		<div style="border: 1px solid black; width: 100%; height: 30px; margin-bottom: 5px;"></div> Signature of Approving Authority with date





# BURIGANGA EQUITY MANAGEMENT LIMITED

## POWER OF ATTORNEY (POA) FORM (CDBL Bye Laws)

Form-20

Please complete all details in CAPITAL letters. **Please fill all names correctly.** All communications shall be sent to the correspondence address of only the First Named Account Holder as specified in BO Account Opening Form-02.

Application No. ....

Date (DD-MM-YYYY) .....

Name of CDBL Participant (Up to 99 Characters) : <b>BURIGANGA EQUITY MANAGEMENT LIMITED</b>																				
CDBL Participant ID			Account Holder's BO ID								Account Opened Date (DD-MM-YYYY)									
5	9	8	0	0	1	2	0	5	9	8	0	0								
Full Name of account Holder (Up to 99 Characters):																				
Name of Account Holder ( Insert full name starting with Title i.e. Mr./Mrs./Ms./Dr., abbreviate only if over 30 Characters)										Title i.e. Mr./Mrs./Ms./Dr.										

<b>POWER OF ATTORNEY HOLDER'S DETAILS</b>													
Name in full:													
Short Name of Power of Attorney Holder (Insert full name starting with Title i.e. Mr./Mrs./Ms./Dr., abbreviate only if over 30 characters)													

<b>1. POWER OF ATTORNEY HOLDER'S CONTACT DETAILS:</b>											
Address:											
City:			Post Code:			State/Division :			Country:		
Telephone:			Fax:			Mobile:			E-mail:		

<b>2. POWER OF ATTORNEY HOLDER'S PASSPORT DETAILS</b>											
Passport No.			Issue Place:			Issue date:			Expiry Date:		

<b>3. OTHERS INFORMATION OF POWER OF ATTORNEY HOLDER:</b>											
Residency: Resident <input type="checkbox"/> Non-Resident <input type="checkbox"/>						Nationality :			Date of Birth(DD-MM-YYYY):		
National ID No:											
Power of Attorney effective from (DD-MM-YYYY) :						To (DD-MM-YYYY):					
Remarks (Insert reference to POA document i.e. Specific POA or General POA etc.) :											

# BURIGANGA EQUITY MANAGEMENT LIMITED

## 4. PHOTOGRAPH OF POWER OF ATTORNEY HOLDER:

Please paste recent  
passport size  
photograph

(POA Holder)

## 5. DECLARATION

The rules and regulations of the Depository and CDBL Participant pertaining to an account which are in force now have been read by me/us and I/we have understood the same and I/we agree to abide by and to be bound by the rules as are in force from time to time for such accounts. I/We also declare that the particulars given by me/us are true to the best of my/our knowledge as on the date of making such application. I/We further agree that any fals/misleading information given by me/us of suppression of any material fact will render my/our account liable for termination and further action.

Applicants	Name of Applicants / Authorized signatories in case of Limited Co.	Signature with date
POA Holder		
First Applicant		
Joint Applicant		
Third Signatory (Ltd. Company only)		



# BURIGANGA EQUITY MANAGEMENT LIMITED

Relationship with Account Holder:		Percentage(%):	
Address:			
City:	Post Code:	State/Division :	Country: Telephone:
Passport No.	Issue Place:	Issue date:	Expiry Date:
Residency: Resident <input type="checkbox"/>	Non-Resident <input type="checkbox"/>	Nationality:	Date of Birth (DD-MM-YYYY):
<b>GUARDIAN'S DETAILS (IF NOMINEE IS A MINOR)</b>			
Name in full:			
Short Name (Insert full name starting with Title i.e. Mr./Mrs./Ms./Dr., abbreviate only if over 30 characters)			Title i.e. Mr./Mrs./Ms./Dr.
Relationship with Nominee:	Date of Birth of Minor (DD-MM-YYYY)	Maturity date of Minor (DD-MM-YYYY)	
Address:			
City:	Post Code:	State/Division :	Country:
Telephone:	Mobile:	Fax:	E-mail:
Passport No.	Issue Place:	Issue date:	Expiry Date:
Residency: Resident <input type="checkbox"/>	Non-Resident <input type="checkbox"/>	Nationality:	Date of Birth (DD-MM-YYYY):

2. PHOTOGRAPH OF NOMINEES / HEIRS			
<div style="border: 1px solid black; width: 80px; height: 80px; margin: 0 auto; padding: 5px;">                 Please paste recent passport size Photograph             </div>	<div style="border: 1px solid black; width: 80px; height: 80px; margin: 0 auto; padding: 5px;">                 Please paste recent passport size Photograph             </div>	<div style="border: 1px solid black; width: 80px; height: 80px; margin: 0 auto; padding: 5px;">                 Please paste recent passport size Photograph             </div>	<div style="border: 1px solid black; width: 80px; height: 80px; margin: 0 auto; padding: 5px;">                 Please paste recent passport size Photograph             </div>
Nominee / Heir-1	Nominee / Heir-2	Guardian-1	Guardian-2

	Name	Signature with Date
Nominee / Heir-1		
Guardian-1		
Nominee / Heir-2		
Guardian-2		
First Applicant		
Joint Applicant		

# BURIGANGA EQUITY MANAGEMENT LIMITED

## Central Depository Bangladesh Limited Depository Account (BO Account) Opened With CDBL Participant

### Terms & Conditions

Bye Law 7.3.3(c)

CDBL, Participant, Dhaka / Chittagong / Sylhet, Bangladesh

Dear sir,

Please open a Depository Account (BO Account) in my/our name(s) on the terms and conditions set out below. In consideration of **Buriganga Equity Management Ltd.** (The "CDBL Participant") opening the account providing depository account facilities to me/us, I/we have signed the BO Account Opening Form as a token of acceptance of the terms and conditions set out below.

1. I/we agree to be bound by the Depositories Act, 1999, Depositories Regulation, 2000, the Depository (User) Regulations 2003, and abide by the Bye Laws and Operating Instructions issued from time to time by CDBL.
2. CDBL shall allocate a unique identification number of me/us, (Account Holder BO ID) for the CDBL participant to maintain a separate Account for me/us. unless I/we instruct the CDBL Participant to keep the securities in an Omnibus Account of the CDBL Participant. The CDBL Participant shall however ensure that my/our securities shall not be mixed with the CDBL Participant's own securities.
3. I/we Agree to pay such fees, charges and deposits to the CDBL participant as may be mutually agreed upon, for the purpose of opening and maintaining my/our account, for carrying out the instructions and for rendering such other services as are incidental or consequential to my/our holding securities in and transacting through the said depository account with the CDBL Participant.
4. I/we shall be responsible for:
  - (a) The veracity of all statements and particulars set out in the account opening form, supporting or accompanying documents;
  - (b) The authenticity and genuineness of all certificates and/or documents submitted to the CDBL participant along with or in support of the account opening form subsequently for dematerialization;
  - (c) Title to the securities submitted to the CDBL participant from time to time for dematerialization;
  - (d) Ensuring at all times that the securities to the credit of my/our account are sufficient to meet the instructions issued to the CDBL participant for effecting any transaction / transfer;
  - (e) Informing the CDBL Participant at the earliest of any changes in my/our account particulars such as address, bank details, status authorizations, mandates, nominations, signature, etc;
  - (f) Furnishing accurate identification details whilst subscribing to any issue of securities.
5. I/we shall notify the CDBL Participant of any change in the particulars set out in the application form submitted to the CDBL Participant at the time of opening the account or furnished to the CDBL Participant from time to time at the earliest. The CDBL Participant shall not be liable or responsible for any loss that may be caused to me/us by reason of my/our failure to intimate such change to the CDBL/Participant at the earliest.
6. Where I/we have executed a BO Account Nomination form
  - (a) In the event of my/our death, the nominees shall receive/draw the securities held in my/our account
  - (b) In the event, the nominee so authorized remains a minor at the time of my/our death; the legal guardian is authorized to receive/draw the securities held in my/our account.
  - (c) The nominee so authorized, shall be entitled to all my/our account to the exclusion of all other persons i.e., my/our heirs executors and administrators and all other persons claiming through or under me/us and delivery of securities to the nominee pursuant of this authority shall be binding on all other persons.
7. I/we may at any time call upon the CDBL Participant to close my/our account with the CDBL Participant provided no instructions remain pending or unexecuted and no fees or charges remain payable by me/us to the CDBL Participant. In such event I/we may close my/our account by executing the account closing form if no balances are standing to my/our credit in the account. In case any balance of securities existing in the account, the account may be closed by me/us in one of the following ways:
  - (a) By rematerialization of all existing balances in my/our account;
  - (b) By transfer of all existing balances in my/our account to one or more of my/our other account(s) held with any other CDBL Participant(s);
  - (c) By rematerialization of a part of the existing balances in my/our account and by transferring the rest to one or more of my/our other account(s) with any other CDBL Participant(s);

# BURIGANGA EQUITY MANAGEMENT LIMITED

8. CDBL Participant covenants that it shall
- (a) Act only on the instructions or mandate of the Account Holder or that of such person(s) as may have been duly authorized by the Account holder in that behalf.
  - (b) Not effect any debit or credit to and from the Account of the account Holder without appropriate instructions from the Account Holder.
  - (c) Maintain adequate audit trail of the execution of the instruction of the Account Holder.
  - (d) Not honour or act upon any instructions for effecting any debit to the account of the Account Holder in respect of any securities unless:
    - (i) Such instructions are issued by the account Holder under his signature or that of his/its constituted attorney duly authorized in that behalf;
    - (ii) The CDBL Participant is satisfied that the signature of the Account Holder under which instructions are issued matches with the specimen of the Account Holder or his/its constituted attorney available on the records of the CDBL Participant;
    - (iii) The balance of clear securities available in the Account Holder's account are sufficient to honour the Account Holders instructions.
  - (e) Furnish to the Account Holder a statement of account at the end of every month if there has been even a single entry or transaction during that month, and in any event once at the end of each financial year. The CDBL Participant shall furnish such statements at such shorter periods as may be required by the Account Holder on payment of such charges by the Account Holder as may be specified by the CDBL Participant. The Account Holder shall scrutinize every statement of account received from the CDBL Participant for the accuracy and varacity thereof and shall promptly bring to the notice of the CDBL Participant any mistakes, inaccuracies or discrepancies in such statements.
  - (f) Promptly attend to all grievances / complaints of the Account Holder and shall resolve all such grievances / complaints as it relate to mattes exclusively within the domain of the CDBL Participant within one month of the same being brought to the notice of the CDBL Participant and shall forthwith forward to and follow up with CDBL all other grievances/ complaints of the Account Holder on the same being brought to the notice of the CDBL Participant and shall endeavour to resolve the same at the earliest.
9. The CDBL Participant shall be entitled to terminate the account relationship in the event of the Account Holder:
- (a) Failing to pay the fees or charges as may be mutually agreed upon within a period of one month from the date of demand made in that behalf;
  - (b) Submitting for dematerialization any certificates or other documents of title which are forged, fabricated, counterfeit or stolen or have been obtained by forgery or the transfer whereof is restrained or prohibited by any direction, order decree of any court or the Securities and Exchange Commission;
  - (c) Commits or participates in any fraud or other act of moral trupitude in his / its dealings with the CDBL Participant;
  - (d) Otherwise misconducts himself in any manner.

10. Declaration and Signature:

I/we hereby acknowledge that I/we have read and understood the aforesaid terms and conditions for operating Depository Account (BO Account) with CDBL Participant and agree to comply with them.

Applicants	Name of applicants / Authorized signatories in case of Ltd co.	Signature with date
First Applicant		
Joint Applicant		
3 <sup>rd</sup> Signatory (Ltd. Co. only)		

# BURIGANGA EQUITY MANAGEMENT LIMITED

TREC No: 211, Dhaka Stock Exchange Ltd.

## KYC Profile Form

(To be completed by the A/C Opening Officer/Head of CDBL)

1. Client/ Account Name:

2. Type Of Account:

3. Account/ Reference/ Client Code:

4. Name of Account Opening Officer:

5. What is the Source of fund? How the source of fund has been verified (where applicable)?

6. Information regarding Beneficial Owner of the account (In case of company, information regarding controlling shareholder (s) and the holder (s) holding 20% or more shares)

7. Passport No. \_\_\_\_\_ whether photocopy obtained? (Where applicable)? Yes/No  
8. Voter ID Card No. \_\_\_\_\_ whether photocopy obtained? (Where applicable)? Yes/No  
9. National Id No. \_\_\_\_\_ whether photocopy obtained? (Where applicable)? Yes/No  
10. T.I.N No. \_\_\_\_\_ whether photocopy obtained? (Where applicable)? Yes/No  
11. VAT Reg No. \_\_\_\_\_ whether photocopy obtained? (Where applicable)? Yes/No  
12. Driving License No: \_\_\_\_\_ whether photocopy obtained? (Where applicable)? Yes/No  
13. What does the customer do?

Mention the occupation of the client in details:

Comments (if any):

(\* comments may be made in this part regarding risk of the customer in consideration of subject judgment)

	Account Opening Officer/CRO	Verified By Manager Operations & IT	Approved by Head of CDBL:
Signature of the Client	Signature (With seal) Name: Date:	Signature (With seal) Name: Date:	Signature (With seal) Name: Date:



# BURIGANGA EQUITY MANAGEMENT LIMITED

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